



# The Graduate School

## UNIVERSITY OF SOUTH CAROLINA

### GRADUATE COUNCIL MINUTES November 27, 2017

The Graduate Council met on Monday, November 27, 2017 at 2:00 P.M. in Room 311 of the Byrnes Building.

Graduate Council members present: Dr. Dirk den Ouden, Chair; Drs. Swann Adams, Bobby Brame, Jr., Cathy Brant, Matt Childs, Maks Chruszcz, Jean Ellis, Maryah Fram, Sali Li, Douglas Pittman, Konstantin Pollok, Tom Regan, Sirivatch Shimpalee, Kellee White, Scott White, and Matthew Owens, GSA Representative.

Graduate Council members absent: Drs. Drucilla Barker, Rick Creswick, and Collin Webster.

Graduate School Representatives: Dr. Cheryl Addy, Dr. Murray Mitchell (Secretary), Dr. Heather Brandt (excused), Dale Moore, and Wanda Barr

Provost Office Representative: Dr. Tena Crews

Guests: Dr. Hiram McDade (COMD), Dr. Elizabeth Regan (IIT), and Andy Graves (Office of the Registrar)

***NOTE: These minutes will become final on December 11, 2017 if not challenged.***

- 1. Call to Order and Approval of Agenda** (Dirk den Ouden, Chair)  
The meeting was called to order at 2:00 pm, and the agenda was unanimously approved.
- 2. Approval of the [Minutes from October 23, 2017](http://app.gradschool.sc.edu/gradcouncil/minutes.asp).** The minutes were reviewed electronically and approved by the Graduate Council. A copy is available on The Graduate School website at: <http://app.gradschool.sc.edu/gradcouncil/minutes.asp>
- 3. Report of the Chair** (Dirk den Ouden)  
Dr. den Ouden reported that he had attended a Graduate Deans meeting with Dr. Cheryl Addy and Dr. Murray Mitchell. A new proposed Tax reform plan was discussed that would greatly affect graduate students.
- 4. Report of the Dean of Graduate School** (Cheryl Addy)  
Dean Addy continued with the new proposed Tax reform plan. She has heard from a fair number of concerned faculty and graduate students regarding the impact of the new Tax Reform. As a state university, we have to be very careful how we respond to something this political. She has been

working with Steve Beckham, our Federal Legislative Liaison, helping him to provide enrollment/GA/tuition information to our federal representatives. The biggest thing that we can do is to ask citizens to talk to our state senators and representatives to advocate for what we think is right. There are two major areas of impact of the proposed tax reform in respect to graduate education: 1) proposal to treat tuition waivers and tuition supplements as taxable income and 2) eliminating the student loan interest deduction.

	Fall 2017	Fall 2016
<b>Graduate Assistants-Total</b>	<b>2159</b>	<b>2340</b>
GA Exemption Credits (Non- Resident GAs)	1629	1800
<b>Fellowships<sup>1</sup> – Total</b>	<b>413</b>	<b>437</b>
Fellowship Exemption Credits (Non-Residents)	277	280

<sup>1</sup>Students with GA and fellowship are counted as GAs

**Tuition Supplements (Fall 2016 only) 1867**

<b>GAs-Total</b>	<b>1774</b>
Non-resident GAs	1407
<b>Fellowships-Total</b>	<b>28</b>
Non-resident Fellowships	23
<b>No GA or Fellowship-Total</b>	<b>65</b>
Non-resident, no GA or Fellowship	20

For this semester, we have just over 6700 graduate students. There are 2159 students with graduate assistantships. A year ago, we had 2340 graduate assistants, but our enrollment was higher. Using last year's data, of the 2300 graduate assistantships, 1800 were non-resident students. That means three-fourths of the graduate assistants qualified for resident tuition. In addition to the graduate assistants, 437 students had fellowships only of which 75% of those were non-resident students who qualified for resident tuition. Approximately 70% of the graduate assistants also get a portion of their tuition paid by their funding source. Almost 2000 students will be impacted if this Tax reform gets passed.

Last week, she, Dr. Mitchell, and Dr. den Ouden met with the Associate and Assistant Graduate Deans.

These are a few things that came more from the provost:

- She and Dr. Crews are working on updates to ACAF 2.00 and 2.03. For ACAF 2.00 Academic Programs the more substantive change is expanding required pre-authorization. For ACAF 2.03 Academic Courses, we will be clarifying definitions for cross-listed courses and procedures for “meets with” courses (administrative not governance approval).
- A committee organized by Doug Foster (CIO, Division of IT) is exploring a campus level initiative for verified e-signatures. In the environmental scan, our graduate school forms were identified several times as good opportunities for electronic signatures.

Dr. John Monnier from Chemical Engineering is the speaker for doctoral hooding next month. He is a recent inductee to the National Academy of Engineering.

5. **Report of the Secretary of the Graduate Council** (Murray Mitchell)

Dr. Mitchell reported that we are working with the Office of the Registrar to create an electronic submission process for Special Topics Course Proposals. We are pilot testing with just a couple of programs to ensure that the system can work. Our hope is that this approach will enhance the ways in which these courses are submitted and approved

We are continuing to monitor the potential implications of tax law changes for graduate students and sponsoring faculty with grants. For those of you interested in expressing your personal views, you may choose to write to Lindsay Graham and Tim Scott to express your opinion. You might particularly wish to point out that the burden of being taxed on monies never seen (e.g., tuition waivers, fellowships, etc.) will be greatest on low income students / families.

This is presently a season with a lot of requests for extensions to deadlines for defending and submitting thesis and dissertation documents. Please encourage / remind your colleagues to advise their students to meet the format check deadline. Meeting this deadline does not require a document ready to defend. Whatever is used to propose the work is likely to be sufficient. With the format approved in advance, students and their committees are free to focus on the more substantive issues surrounding the document. Extensions to the defense and final submission will not be considered if the student has not cleared the format check. This is an equity issue for the students who have met deadlines, to ensure that their work can be fully approved and they can graduate on time.

There was discussion recently at a meeting of Associate and Assistant Graduate Deans of creating and publishing a timeline for appeals:

- a. From a College decision to an appeal to the Graduate Council: 20 business days.
- b. From receipt of an appeal to a Graduate Council decision: 40 business days (with an exception across summer months when the Council does not meet)
- c. From a Graduate Council decision to an appeal to the Provost: 20 business days.

Discussion ensued. The conclusion was that these dates appear reasonable.

Discussion was initiated on the role of an outside member of doctoral committees (especially dissertation committees)– two popular positions:

- a. Serving as an advocate for students to ensure the process is fair to the student.
- b. Bringing additional expertise to the work being done.

Spirited discussion indicated a range of experiences by Council members. Additional expertise was the most common experience.

Discussion was also initiated on how to define “internal” members of doctoral committees. Again, a spirited discussion in support of more liberal interpretations to facilitate interdisciplinary work ensued. No final policy statement was identified; committee membership will be an issue to be assigned to the Academic Policy and Practices Committee.

Dr. Mitchell expressed appreciation to the Council for taking the time to discuss these substantive issues. There has been a concerted effort for several years to move the time spent in these meetings away from being dominated by necessary but, mundane tasks, to address issues that impact the potential and vision to improve graduate education at the University of South Carolina.

6. **Report on Professional Development** (Heather Brandt)

No Report.

7. **Report of the Graduate Student Association Representative** (Matthew Owens)

Matthew reported the GSA President and GSA Vice President sat in on phone calls with the National Association of Graduate and Professional Students to brainstorm ways to get our students more involved and to get their voices heard regarding the Tax reform bill. Last week, a bulletin was sent out to graduate students informing them about the Tax reform bill and its impact on graduate students.

8. **Report of the Academic Policy and Practices Committee** (Maryah Fram)

Dr. Fram reported that with Dr. Mitchell’s assistance, they are working on consideration of the language regarding transfer credits in the Certificate and Graduate Specialists, Master’s, Doctoral and Academic Regulations. Many of the changes involve cleaning up the language and removing some of the redundant language. After much discussion, it was determined that the Committee would present proposed changes, indicating what was supported by the Committee and what wording still required discussion prior to a vote on each section of proposed changes.

9. **Report of the 500/600 Level Courses, Distributed Learning, and Special Topics Courses** (Murray Mitchell)

A listing of 500/600 Level Courses is presented to Council for informational purposes only.

**ARTH 599** (3) Independent Study (Course Change Proposal; Fall 2018)

**ARTS 532** (3) Advanced Life Drawing (Course Change Proposal; Fall 2018)

**FAMS 581** (3) Critical Interactives (New Course Proposal, cross listed with CSCE 571; Spring 2018)

**FAMS 555** (3) Documentary Film Studies (Course Change Proposal; Fall 2018)

**GEOL 531** (3) Plate Tectonics (Course Change Proposal; Fall 2018)

**IBUS 521** (3) Business Anthropology (Cross listed with ANTH 521; New Course Fall 2018)

**MART 595** (3) Documentary Film and Media Studies (Delete course)

### Distributed Learning Proposals

**COMD 710** (1) R2S Content Area Reading and Writing for SLPs: Module 1 (Summer 2018)  
**COMD 710** (1) R2S Content Area Reading and Writing for SLPs: Module 2 (Summer 2018)  
**COMD 710** (1) R2S Content Area Reading and Writing for SLPs: Module 3 (Summer 2018)  
**ELCT 554** (3) Integration of Photovoltaics in Modern Power Systems (Fall 2018)  
**EMCH 792** (3) Structural Optimization (Spring 2018)  
**MUED 793** (3) Music for Special Learners (Special Topics Course; Summer 2018)  
**SOWK 768** (3) Health Aspects of Aging (Spring 2018)  
**SOWK 768** (3) Telemental Health (Spring 2018)  
**SOWK 768** (3) Youth and Substance Use (Spring 2018)

### Special Topics Courses

**BMEN 589** (3) Cardiovascular System: From Development to Disease (Spring 2018)  
**COMD 710** (1) R2S Content Area Reading and Writing for SLPs: Module 1 (Summer 2018)  
**COMD 710** (1) R2S Content Area Reading and Writing for SLPs: Module 2 (Summer 2018)  
**COMD 710** (1) R2S Content Area Reading and Writing for SLPs: Module 3 (Summer 2018—2 sections; one online; one traditional)  
**CRJU 591** (3) Adolescent Mentoring (Spring 2018)  
**CSCE 590** (3) Business Modeling for Decision Support (Spring 2018)  
**CSCE 590** (3) Human-Robot Interaction (Spring 2018)  
**ECHE 589** (3) Computational Fluid Dynamics for Engineering Applications (Spring 2018)  
**ECHE 589** (3) Nano materials – Properties, Synthesis, and Applications (Spring 2018)  
**ELCT 559** (3) FEEDER: Power Generation, Operation, and Control (Spring 2018)  
**ELCT 891** (3) Grid Connected Power Electronics (Spring 2018)  
**EMCH 792** (3) Structural Optimization (Spring 2018)  
**ENGL 803** (3) Historicism and its Discontents (Fall 2017)  
**ENGL 803** (3) The Late 14<sup>th</sup> Cen: Chaucer, Langland, Pearl Poet (Fall 2017)  
**ENGL 804** (3) Principles in Literary Criticism (Fall 2017)  
**ENHS 793** (3) Introduction to Nanoanalytics (Spring 2018)  
**EXSC 555** (3) How to Bust Exercise Myths: Evidence-Based Practice in Exercise Science (Spring 2018)  
**EXSC 555** (3) Measurement of Physical Activity (Spring 2018)  
**EXSC 555** (3) Motor Behavior in Daily Life II – Neural Mechanisms (Spring 2018)  
**EXSC 555** (3) Principles of Neurorehabilitation (Spring 2018)  
**HIST 700** (3) Culture, Race, and Ethnicity in Modern America (Spring 2018)  
**HIST 700** (3) Slavery in the Americas (Spring 2018)  
**ITEC 590** (3) Linux Programming and Administration (Spring 2018)  
**MUED 793** (3) Music for Special Learners (Summer 2018)  
**SOWK 768** (3) Buddhism and Social Work (Spring 2018)  
**SOWK 768** (3) Enhancing Human Well-Being: Embodying Social Work Ethics & Values (Spring 2018)  
**SOWK 768** (3) Evidence Based Parenting Interventions (Spring 2018)  
**SOWK 768** (3) Health Aspects of Aging (Spring 2018)  
**SOWK 768** (3) Telemental Health (Spring 2018)  
**SOWK 768** (3) Youth and Substance Use (Spring 2018)  
**SPT 570** (3) Managing Sport and Entertainment in Eastern Europe (Spring 2018)

- SPT 590** (3) Advanced Sales in Sport and Entertainment Business (Spring 2018)
- SPT 590** (3) Communication in Sport (Spring 2018)
- SPT 590** (3) Performing Arts: Management and Leadership (Spring 2018)
- SPT 590** (3) Sports, Entertainment, and Venues of Tomorrow (Spring 2018)

Dr. Mitchell requested that the Committee members take back to their departments that Special Topics Courses should be courses that are infrequently used and experimental to be determined if they can be a course that should ultimately be a full-time course. These courses could also take advantage of the expertise of someone nearby who would have never had the opportunity to display that expertise. These topics could also be timely with issues that are going on in the world around us. They are not intended to be used semester after semester. If the Special Topics Course pans out, pitch it as an actual bona fide full-time course.

**10. Associate Graduate Faculty Nominations (Murray Mitchell)**

Name: **Tammiee Dickenson** (PhD)  
 Department: Educational Studies  
 Term: Fall 2017 – Fall 2023

Name: **Justin Goins** (PhD)  
 Department: Exercise Science  
 Term: Spring 2018 – Spring 2024

Name: **James Mensch** (PhD)  
 Department: Exercise Science  
 Term: Spring 2018 – Spring 2024

Name: **Teresa Moore** (PhD)  
 Department: Exercise Science  
 Term: Spring 2018 – Spring 2024

**These nominations received unanimous support by the Graduate Council.**

**11. Fellowships and Scholarships Committee (Scott White)**

Dr. White reported that he will be getting with Wright Culpepper and the rest of the committee in preparation for reviewing the first round of nominations for the Presidential Fellows that will be due shortly after we get back from our Winter break on January 19, 2018. The same rules will apply for nominations as before.

**12. Report of Science, Math, and Related Professional Programs Committee (Rick Creswick was not in attendance; report was given by Murray Mitchell).**

Below is a list of proposals reviewed by the Committee. Each curricular action can be viewed at this Public Agenda review site:

<https://www.sc.edu/programproposal/agenda/?id=37&code=GCO>

At this Public Agenda link, the individual proposals are not live-linked, but agenda items are listed in alphabetical order. To view the full proposals, GC members and Committee Chairs still need to go to the Committee Review site, and filter for “Committees”, then for the “Committee” called “Added to Grad Council agenda.”

- **BIOS 757** (3) Intermediate Biometrics, Public Health, CCP: Fall 2018
- **BIOS 759** (3) Biostatistical Methods for Rates and Proportions, Public Health, CCP: Fall 2018
- **BMSC 742** (1) Seminar for Physician Assistants, Medicine, CCP: Fall 2018
- **COMD 720** (3) School-Age Language & Literacy Development and Disorders, Public Health, CCP: Fall 2018
- **COMD 727** (2) Advanced Study of Literacy for Speech-Language Pathologists, Public Health, CCP: Fall 2018
- **COMD 738** (2) The Speech Pathologists’ Role in Working with Children with Autism Spectrum Disorders, Public Health, NCP: Spring 2018
- **ENHS 740** (3) Environmental Nanoscience, Public Health, NCP: Spring 2018
- **EPID 741** (3) Epidemiologic Methods, Public Health, CCP: Fall 2018
- **EPID 769** (3) Clinical Effectiveness, Public Health, CCP: Fall 2018
- **EPID 800** (3) Epidemiologic Methods II, Public Health, CCP: Fall 2018
- **EXSC Major / Degree Program**, MS in Advanced Athletic Training, Public Health, Change to Existing Program: Fall 2018
- **HPEB Academic Certificate**, Certificate of Graduate Study in Global Health, Public Health, New Program: Fall 2018
- **HSPM 768** (3) Health Services Administration II, Public Health, CCP: Fall 2018
- **ITEC 776** (3) Health Information Technology and Clinical Transformation, Engineering and Computing, CCP: Fall 2018
- **MATH Major / Degree Program**, Ph.D. in Mathematics, Arts and Sciences, Change to Existing Program: Fall 2018
- **PHYT Major / Degree Program**, Doctor of Physical Therapy, Public Health, Change to Existing Program: Fall 2018
- **ZZPH Major / Degree Program**, MSPH in Biostatistics, Public Health, Change to Existing Program: Fall 2018

***These proposals were unanimously approved by Graduate Council.***

13. **Report of the Humanities, Social Sciences, Education, and Related Professional Programs Committee** (Drucilla Barker was not in attendance; report given by Murray Mitchell).

Below is a list of proposals reviewed by the Committee. Each curricular action can be viewed at this Public Agenda review site:

<https://www.sc.edu/programproposal/agenda/?id=37&code=GCO>

At this Public Agenda link, the individual proposals are not live-linked, but agenda items are listed in alphabetical order. To view the full proposals, GC members and Committee Chairs still need to go to the Committee Review site, and filter for “Committees”, then for the “Committee” called “Added to Grad Council agenda.”

- **ATEP 741** (3) Advanced Clinical Skills in Athletic Training, Public Health, NCP: Fall 2018
- **ECON Major / Degree Program**, Economics, Ph.D., Business, Change to Existing Program: Fall 2018
- **ECON 792**, Business, Terminate Course: Fall 2018
- **ECON 855**, Business, Terminate Course: Fall 2018
- **EDET 650** (3) Internship in Educational Technology, Education, CCP: Fall 2018
- **EDET 703** (3) Design and Development Tools II, Education, CCP: Fall 2018
- **EDET 793** (3) Advanced Instructional Design and Development, Education, CCP: Fall 2018
- **EDET 801** (3) Doctoral Research in Educational Technology, Education, NCP: Spring 2018
- **EDET 810** (3) Principles of Applied Educational Technology Research, Education, NCP: Spring 2018
- **EDET 811** (3) Advanced Applied Educational Technology Research, Education, NCP: Spring 2018
- **EDET 825** (3) Evaluation of Educational Technology Research, Education, NCP: Spring 2018
- **EDET 826** (3) Synthesizing Educational Technology Research, Education, NCP: Spring 2018
- **EDET 850** (3) Special Topics in Educational Technology, Education, NCP: Spring 2018
- **EDRM 801** (3) Principles and Applications of Educational Research, Education, NCP: Spring 2018
- **EDST Major / Degree Program**, Curriculum and Instruction, Ed.D., Education, Change to Existing Program: Fall 2018
- **HIST 774** (3) Atlantic World History, 15<sup>th</sup> to 19<sup>th</sup> Century, Arts and Sciences, NCP: Spring 2018
- **IBUS 726** (3) The Business Case for Services Offshoring , Business, NCP: Spring 2018
- **INTB Major / Degree Program**, Master of International Business (MIB), Business, Change to Existing Program: Fall 2018
- **INTB Dual Degree Program**, Dual Degree: USC Business Administration Ph.D./EMLYON Business School Ph.D. in Management, Business, New Program: Fall 2018
- **INTB Major / Degree Program**, Executive International Master of Business Administration, Business, Change to Existing Program: Fall 2018
- **MGMT 823** (3) Current Issues in Organizational Behavior, Business, CCP: Fall 2018
- **MGMT 824** (3) Doctoral Seminar in Human Resource Management, Business, CCP: Fall 2018
- **MGMT 825** (3) Doctoral Seminar in Human Resource Management II, Business, NCP: Spring 2018
- **MGMT 892** (3) Advanced Statistics for Business II, Business, NCP: Fall 2018
- **MGSC 871** (3) Global Sourcing: Strategies and Applications, Business, CCP: Fall 2018
- **MGSC 876** (3) Models in Supply Chain Management, Business, CCP: Fall 2018
- **MGSC 891** (3) Data Resource Management, Business, CCP: Fall 2018
- **MGSC 892** (3) Experimental Research Methods, Business, CCP: Fall 2018
- **MGSC 893** (3) Business Process Analysis, Design, and Implementation, Business, CCP: Fall 2018
- **MUSC Major / Degree Program**, Master of Music, Music, Change to Existing Program: Fall 2018
- **PSYC 742** (3) Theory and Practice of Mental Health Consultation I, Arts and Sciences, CCP: Fall 2018

***These proposals were unanimously approved by Graduate Council.***

14. **Report of the Grievances, Appeals and Petitions Committee** (Swann Adams)

Dr. Adams followed up on the concern about the potential “at risk” students that may not have access to particular behavioral resource service programs if they are not enrolled in hours but still working toward their graduate degree.

In the event that a student has been told that her/his admission is being cancelled, is there a way to continue to offer support services? Dr. Addy indicated that follow up is underway with the Student Health Services and the Student Affairs office to see if students can still have limited access to the behavioral services through the end of the semester where their status is changing.

15. **Other Committee Reports**

None

16. **Old Business**

None

17. **New Business**

None

18. **Good of the Order**

Please be reminded that our last meeting in December will be Monday, December 11, 2017, at 11:30 am. Since classes end on December 8, 2017, we moved the meeting to earlier in the day in the hope of giving more time to members for other demands.

Please consider the attached list as a starting place for discussion surrounding what should be in the Graduate Bulletin for all programs. At present, the range is substantial. We are hoping to provide a bit more guidance to standardize information available to everyone.

19. **Adjournment**

The meeting was adjourned at 3:32p.m.

**Murray Mitchell, Secretary**

CC:

Harris Pastides, President

Joan Gabel, Provost

Cheryl Addy, Vice Provost & Dean of the Graduate School

Deans

Department Chairs

Graduate Directors

Aaron Marterer, University Registrar

Elaine Belesky, Office of the Registrar

Andrew Graves, Office of the Registrar

**GRADUATE BULLETIN PROGRAM ENTRIES**  
**(“must haves”)**  
**DRAFT / Discussion Document**

1. Introduction to the Program
2. Program Learning Outcomes
3. Admission Criteria
4. Degree Requirements (e.g., total hours; distribution across categories; post baccalaureate and post master’s entry points, etc.)
5. Department ‘link’
6. College / School ‘link’
7. Other?